

ROUTING AND TRANSMITTAL SLIP

Date

7 JAN 1986

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1.

2.

3.

4.

DDA REGISTRY

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Per a submission to the Department of State of Listings of Gifts of More Than Minimal Value Given to Foreign Individuals during FY 85 has never been prepared by ~~our Agency~~ ^{Protocol Dr}. On Page Three of the attached it states, Agencies whose responses have not been received by this date (27 Dec) will be presumed not to have given any reportable gifts during FY 85."

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

JOYCE

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA
FPMR (41 CFR) 101-11.206

* U.S.G.P.O.: 1983 - 421-529/320

ROUTING AND TRANSMITTAL SLIP

Date

9 DEC 1985

TO: (Name, office symbol, room number,
building, Agency/Post)

Initials

Date

1. CHIEF, PROTOCOL BRANCH

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - ACTION .

FOR YOUR DIRECT RESPONSE. PLEASE NOTE

DUE DATE OF 27 DECEMBER 1985.

EXECUTIVE SECRETARIAT

ROUTING SLIP

DDA SUBJECT FILE COPY

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	X			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OLL				
14	D/PAO				
15	D/PERS				
16	VC/NIC				
17	CMS/DDA				
18	(for C/Protocol)	X			
19					
20					
21					
22					

SUSPENSE

Date

Remarks

Executive Secretary

4 DEC 85

Date

3637 (10-81)

STAT DO NOT use this form as a RECORD of approvals, concurrences, disposals,
clearances, and similar actions

STAT FROM EO/DDA 7D18 HQS Room No.—Bldg.

STAT Phone No.

FORM 10

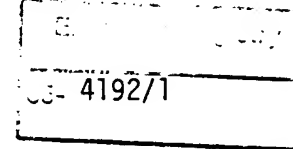
U.S.G.P.O. 1983-421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

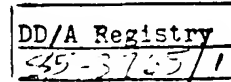


United States Department of State

The Chief of Protocol
Washington, D.C. 20520



November 27, 1985



MEMORANDUM

TO : Heads of All Departments, Independent Agencies and
Offices of the Executive, Legislative and Judicial
Branches

FROM : Selwa Roosevelt *SR*

SUBJECT: Submission to the Department of State of Listings of
Gifts of More Than Minimal Value Given to Foreign
Individuals during Fiscal Year 1985

BACKGROUND: The Secretary of State, under Section 515(b) of
Public Law 95-105, 91 Stat. 866, 22 USC 2694, approved August
17, 1977, is required to transmit annually to the Speaker of
the House of Representatives and the Chairman of the Committee
on Foreign Relations of the Senate, a report containing details
on:

- (1) any gifts of more than minimal value (\$165.00)
purchased with appropriated funds, which were given
to foreign individuals during the previous fiscal
year, and
- (2) any other gifts of more than minimal value given by
the United States Government to a foreign
individual which were not obtained using
appropriated funds.

PL 95-105 also prohibits the use of appropriated funds to
purchase any tangible gift of more than minimal value (\$165)
for any foreign individual unless such gift has been approved
by the Congress. Note that the second part of the report
includes all official gifts of more than minimal value,
regardless of their origin (donation, non-appropriated funds,
etc.).

In order to ensure compliance with PL 95-105, each agency should:

include the prohibition on purchase of gifts for foreign individuals of more than minimal value without Congressional approval in their fiscal regulations, designate a central point for reporting of all such gifts by October 31 of each year, and advise the Office of Protocol of this designation.

DEFINITIONS: Value is defined as the retail value in the United States at the time of acceptance, by 5 USC 7342 (a) (5). The triennial redefinition which occurred on October 20, 1981, and is now outdated, provided for raising minimal value from \$100 to \$140.00. A further redefinition, effective March 28, 1984, raises minimal value from \$140 to \$165. The term "foreign individual" does not include foreign institutions or governments, provided the gift is not intended for any particular individual. Gifts do not include compensation for services to the United States, or reimbursement of expenses incurred in the service of the United States.

ACTION REQUIRED: In order to enable the Secretary of State to discharge his responsibility under the law, each agency must transmit a compilation listing all gifts given to foreign individuals which fall under one of the two categories listed above. Negative reports are not required. Each agency should prepare its compilation for Fiscal Year 1985 in the format of the enclosed report sheet. Reports may be classified if necessary, and should be addressed to: Administrative Officer, Office of Protocol, S/CPR, Room 1238, Department of State, Washington, D.C. 20520. In submitting the report, please provide the name and telephone number of the individual who may be contacted, if necessary, concerning its contents.

This year all responses should be made by December 27. Agencies whose responses have not been received by this date will be presumed not to have given any reportable gifts during Fiscal Year 1985.

Inquiries regarding this report should be directed to the Office of Protocol, Ms. Shirley Stewart - telephone number 647-1701.

Enclosure:
Reporting sheet.

REPORT OF GIFTS TO A FOREIGN INDIVIDUAL OF MORE THAN MINIMAL VALUE

 PURCHASED WITH APPROPRIATED FUNDS (Describe Congressional approval), OR
 ACQUIRED FROM OTHER SOURCES (describe below)
 GIVEN DURING FISCAL YEAR _____

AGENCY _____ INTERAGENCY REPORTS CONTROL NO. 0324-DOS-AN DATE _____

<u>Identification of Gift Given</u>	<u>Date and Recipient of Gift</u>	<u>Cost and Value of Gift*</u>
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